

Egelston Township
5428 E. Apple
Muskegon, Michigan 49442

Phone (231) 788-2308

Request for Proposal (RFP) — Snow Removal Services

Egelston Township is accepting proposals for snow plowing services for a specific number of senior citizens in Egelston Township.

Scope of Work:

Work will include plowing/removing snow from the driveways, clear a path to one entrance and mailbox.

The driveway shall be clearly marked by the successful bidder.

Snow shall be pushed to or placed in areas that will prevent melt water from draining back onto cleared surfaces and refreezing.

The term of the contract shall be for one season. The season will run the months of December 2025, January 2026, February 2026, March 2026 and April 2026. When contacted by the voucher holder, it will be necessary to plow within a reasonable time.. The successful bidder should stop at the home and get a voucher to turn in for payment. The successful bidder will be responsible for any damage to the property while removing snow. Egelston Township will not be responsible for damage to successful bidder's equipment under any circumstances.

To be considered, the vendor must:

- A. Possess appropriate state and county business licenses
- B. Provide completed snow clearing proposal sheet
- C. Possess appropriate equipment
- D. Provide 3 references with proposal

Upon selection, bidder must:

- A. Provide a form W9 with Taxpayer Identification number
- B. Provide a Certificate of Liability Insurance with a minimum of \$1,000,000 worth of liability insurance naming Egelston Township as an additional insured.

Please complete and return the attached proposal labeled "SNOW CLEARING PROPOSAL SHEET". Deliver to the Supervisor's office located in the Egelston Township Complex, scan and email it to afaino@egelstontwp.org or mail your proposal ATTN: Amanda Faino, Supervisor, and the address on the letterhead. Proposals will be accepted until October 1, 2025 at 3 pm. If you have any questions, please contact the Clerk jraap@egelstontwp.org,

SNOW CLEARING PROPOSAL SHEET

Name of Company: _____

Name and Number of Contact:

List of Equipment Available to be Used - Please List Type of Equipment Available:

Number of Personnel Available:

Rate per plow \$ _____

References

<u>Name</u>	<u>Company</u>	<u>Contact #</u>
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Reference #1 _____

Reference #2 _____

Reference #3 _____