

EGELSTON TOWNSHIP



AMANDA FAINO, Supervisor
JOAN RAAP, Clerk
TRUDY ROSEMA, Treasurer
JEFF REAM, Building Official

5428 E Apple Avenue
Muskegon, MI 49442
Phone: 231-788-2308
FAX: 231-788-5248

REQUEST FOR PROPOSALS

The Township of Egelston invites submission of sealed proposals from qualified individuals or firms to provide lake management/weed control services to the Township.

Proposals will be accepted at the Office of the Supervisor until the following date when they will be opened and read aloud:

PLACE: Township Board Room
5428 E Apple Ave
Muskegon, MI 49442

DATE: March 25, 2025

TIME: 3:00 PM

Proposals should be submitted in sealed envelopes, clearly identifying the title on the outside.

The Township reserves the right to reject any and all proposals, or to make partial awards, in the best interest of the Township.

Amanda M. Faino, Supervisor

REQUEST FOR PROPOSALS

For Lake Management

Egelston Township
5428 E Apple Ave
Muskegon
Contact: AMANDA FAINO
(231) 788-2308
afaino@egelstontwp.org

Introduction

Egelston Township is home to around 11,000 residents. We have a full-time fire department and part-paid firefighters, a DPW department and office staff. We have about 30 employees in addition to contracted inspectors and assessors. We do not have our own police department, but we contract with the Muskegon County Sheriff's Department for pins officers. Our township board is comprised of 7 people. We have 6 parks and a beautiful all sports lake.

Purpose

The Egelston Township Board is seeking proposals for lake management. Our lake is considered an aesthetic jewel. Whether one lives there, boats, picnics or plays at the park, it is a hot spot in Egelston. We want to take care of our lake and the 2 parks on the lake. This includes taking care of the beaches, the aquatic plants, fish, and all wildlife in and around the lake.

Scope of Work

Lake Management company will be responsible for permitting, visual inspections, monitoring, algae control, and aquatic weed control.

Qualifications

Must be a licensed pesticide applicator. Must be certified in aquatics, public health, forestry, right of way, and turf/ornamental as required by the State of Michigan.

Budget

Please describe in detail your rates and fees, as well as billing details. We are entering budget season but last years budget amount was \$9500.

Selection Criteria

The criteria we consider when awarding bids is as follows:

- * Quantity, quality and relevance of experience
- * References
- * Cost of services
- * Availability
- * Proximity to community
- * Acceptance of professional services/independent contractor agreement

Proposal Requirements

Please provide a brief introduction to your company including history and what makes you unique, detailed costs, billing process, client list/references, and information about your staff.

Submissions

Proposals should be submitted by 3:00 PM on March 25, 2026.

Mail or deliver 2 copies to:
Supervisor Amanda Faino
5428 E Apple Ave
Muskegon, MI 49442

Questions may be directed to
Amanda Faino, 231-780-7103, afaino@egelstontwp.org
All bids will be opened at 3:00pm March 25th at Egelston Township Hall by the Supervisor and the Clerk or her delegate.

Timeline

RFP Distributed by: 02/24/2026

Bidder's Questions Answered by: 03/09/2026

Proposals Submitted by: 02/25/2026

Winning Bidder Notified by: 04/30/2026

Project Start Date: 05/11/2026