

MECHANICAL PERMIT APPLICATION

Egelston Township
5428 E. Apple Avenue
Muskegon, MI 49442
(231) 788-2308

Mechanical Inspector
Jim Hoppus
Inspections: (231) 780-7414
Fax: 231-747-8180

**ENGINEERED PLANS MUST BE SUBMITTED FOR ALL BUSINESSES BEFORE A PERMIT CAN BE ISSUED.
COMMERCIAL & INDUSTRIAL FEES ARE SUBJECT TO INSPECTORS' APPROVAL.**

EFFECTIVE July 1, 2023 - MAKE CHECKS PAYABLE TO: Egelston Township
1 Inspection = \$75.00 2 Inspections = \$150.00 3 Inspections = \$225.00
NEW HOME = \$225.00 - FIREPLACES \$75.00 EXTRA

Has a building permit been obtained for this project? _____ Yes _____ No _____ NR

Job Location - Address

CONTRACTOR/HOMEOWNER INFORMATION

Contractor _____ Homeowner _____
License Number _____ Expiration Date _____

Name _____ City _____ State _____ Zip Code _____

Address (Street No. and Name) _____ Area code & Phone/Cell _____

Liability Insurance Carrier _____

Email Address: _____

DESCRIPTION OF WORK BEING DONE: _____

INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed with Egelston Township. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

WHERE TO SUBMIT APPLICATION: Egelston Township, 5428 E. Apple Avenue, Muskegon, MI 49442, (231) 788-2308 - Building Department ext. 17

Egelston Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

Egelston is an equal opportunity provider

Egelston is an equal opportunity provider

Please indicate the item(s) being installed (HOW MANY?):

- 1. How many inspections are required? _____
- 2. Residential Heating System (includes duct & pipe) _____
- 3. Gas/Oil Burning Equipment - New and/or Conversion Units _____
- 4. Residential Boiler _____
- 5. Water Heater _____
- 6. Flue/Vent Damper _____
- 7. Solid Fuel Equip./ (includes chimney) Gas Burning Fireplace _____
- 8. Chimney, Factory built - Installed separately _____
- 9. Solar; set of 3 panels (Includes piping) _____
- 10. Gas Piping; each opening - New installation _____
- 11. Air Conditioning includes split systems _____
- 12. Heat Pumps; Complete Residential _____
- 13. Bath & Kitchen exhaust _____
- 14. Tanks Aboveground _____ Underground _____
- 15. Humidifiers _____
- 16. Piping _____
- 17. Duct _____
- 18. Heat Pumps; Commercial (Pipe not included) _____
- 19. Air Handlers/Heat Wheels Under 10,000 CFM _____ Over 10,000 CFM _____
- 20. Commercial hoods _____
- 21. Heat Recovery Unit _____
- 22. V.A.V. Boxes _____
- 23. Unit Ventilators _____
- 24. Unit Heaters (Term Units) _____
- 25. Fire Suppression/Protection _____
- 26. Evaporator Coils _____
- 27. Refrigeration (Split System) _____
- 28. Chiller _____
- 29. Cooling Towers _____
- 30. Compressor _____
- 31. Special/Safety Insp. _____
- 32. Additional Inspection _____
- 33. Certification Fee _____
- 34. Mobile home Private property _____ In Park _____
- 35. Planning Review Fee _____

APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Egelston Township Mechanical Inspector. I will cooperate with the Egelston Township Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Signature of Licensee or Homeowner

Date

(Homeowners signature indicates compliance with the Homeowner Affidavit)

THIS APPLICATION BECOMES A PERMIT, WHEN APPROVED